

**NEXT MEETING: OCTOBER 27, 2022  
TUSCOLA COUNTY FAIR MIDWAY HALL  
700 SOUTH ALMER STREET, CARO, MI 48723  
IF UNABLE TO ATTEND CALL: 989.673.6191 OR 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw, September 22, 2022 at 7:13 pm, at the Tuscola County Fair Midway Hall, 700 South Almer Street, Caro, MI 48723.

<b>BOARD ATTENDANCE:</b>	Bardwell	Present	McNett	Present
	Fritz	Excused	Moore	Present
	Griesing	Present	Partridge	Present
	Grimshaw	Present	Ryan	Present
	Helmbold	Present	Snider	Present
			Szostak	Present

<b>STAFF ATTENDANCE:</b>	Beals	Present	Majeske	Present
	Dudewicz	Present	Mitchell	Present

ROLL CALL taken by Snider.

**MEETING OPEN TO THE PUBLIC:** Marianne Harrington, Paula Cavanaugh, and Caitlyn Sherman.

Chairperson Grimshaw presented former board member Marianne Harrington with a plaque thanking her for her dedication and 21 years of service as a TBHS Board Member. Public left the meeting at 7:19 pm.

<b>DATE-NUMBER</b>	<b>BODY</b>	<b>ACTION</b>
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**APPROVAL OF MINUTES:**

September 22, 2022 -- 1	Griesing moved and Partridge supported to accept the minutes from the August 26, 2022 meeting as mailed.	
		Motion Carried

**OPERATING BUDGET FOR FY 2022/2023 REVIEWED BY DUDEWICZ:**

September 22, 2022 -- 2	Szostak moved and Griesing supported to adopt the proposed Operating Budget for FY 2022/2023 as presented at the Public Hearing on 9/22/2022 with \$250,000.00 included for merit-based pay.	
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Roll Call Vote:	Bardwell	Yes	McNett	Yes
	Fritz	Absent	Moore	Yes
	Griesing	Yes	Partridge	Yes
	Grimshaw	Yes	Ryan	Yes
	Helmbold	Yes	Snider	Yes
			Szostak	Yes

Motion Carried

**CONTRACTS/AGREEMENT RENEWALS FOR FY 2022/2023 REVIEWED BY DUDEWICZ:**

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Snider moved and Helmbold supported to approve the Contracts/Agreement Renewals for FY 2022/2023 as presented on the Contract Renewal List Sheet(s) dated September 22, 2022 as presented.

Motion Carried

**FINANCIAL STATEMENTS REVIEWED BY HAGEDON:**

September 22, 2022 - - 4

Szostak moved and Partridge supported placing the Financial Statements on file.

Motion Carried

**CHIEF EXECUTIVE OFFICER'S REPORT BY BEALS (highlighted areas of written report):**

- FY/23 Medicaid – Contract with MSHN was presented to the board tonight for approval.
- FY/23 General Fund – Contract with MDHHS was presented to the board tonight for approval.

The Federal Health Emergency is currently set to expire on October 15, 2022; however, an extension is expected as they are required to give a 60-day notice prior to expiration.

- COVID - There has been some improvement with the number of positive cases within our residential system from what was reported last month, but we do continue to experience the highest number of positive individuals that we have had since the start of COVID.

We continue mask wearing, distancing and screening daily.

- Staffing - Current open positions include the following: ACT Team Coordinator, Children's Home Based Supervisor, 2 full time residential (one due to an upcoming retirement), 1 Case Manager/Supports Coordinators (MI), 1 Case Manager/Supports Coordinator (DD), 5 Children's Services Workers, Quality Systems/Compliance Supervisor, Registered Nurse, Acute Care Coordinator, Youth Peer Support Specialist, and Contract Manager. We also have a need for a Speech Therapist as either an employee or contractual.

The request that we submitted to MDHHS to temporarily discontinue our ACT program was approved. We are to provide an update to MDHHS after three months to report progress toward reinstatement of the team. We have promoted the ACT Team Coordinator to an ACT Assistant Supervisor position and we have hired an ACT Advocate (starting 10/10/2022). We are planning to look at reinstatement of the team after 10/10/2022 and the start of the new ACT Advocate. Supervision of the staff continues to be provided by the Health Operations Supervisor in the absence of the program supervisor.

- Juvenile Mental Health Court - A request was received from the courts for TBHS to participate in a planning grant for Juvenile Mental Health Court for Tuscola County. Unfortunately, at this time, I have informed the court that this is not something that we have the staffing to participate in. It is unfortunate as there would be value to having this program in the county, however, this is not something that we can commit to at this time.
- MERS - With a four-year valuation we could contribute an additional \$137,016 this year, however, will need to leave our valuation period at four-years for at least another two to three years, rather than adjusting it annually. Based on next year's budget estimates, this will not be an issue in FY 23 to pay an increased cost due to the lower valuation period.

- Issue at PIC Building - We were recently informed by one of our neighboring businesses of a situation that they were dealing with. POET had hired a paint company to come and do spray painting at their facility and overspray was on vehicles at a neighboring business. This business let us know about the issue. Finally today, after several attempts, I was able to speak with someone from POET and was provided the information of the paint company. We will be contacting this company and will be added to the incident report. They are working with an appraiser and an overspray removal company. We have about 30 agency vehicles impacted, as well as staff vehicles and the building.
- Flu Shots and COVID Boosters - If anyone is interested in receiving a flu shot and/or their COVID booster, VG's will be on site at PIC on September 29, 2022 and October 4, 2022. If you are interested, we will need to know and the paperwork that was provided on the table will need to be completed. If you are getting a COVID booster – we need to know tonight if it is Moderna or Pfizer.
- Fall Conference - The CMHA fall conference will be held at the Grand Traverse on October 24-25, 2022. If interested in attending, please let Cindy know ASAP as they are accepting room reservations.
- Included in tonight's packet was Board Per Diem Comparison of other CMH's in our region. It is stated in the Mental Health Code that, "A board member shall be paid a per diem no larger than the highest per diem for members of other county advisory boards set by the county board of commissioners and be reimbursed for necessary travel expenses for each meeting attended." which is presently at \$50.00 for Tuscola County. Will look at the IRS rate for meal prices.

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McNett moved and Moore supported to contribute an additional \$137,016 to the MERS pension plan as presented and change the valuation period to 4 years.

Motion Carried

#### **MID-STATE HEALTH NETWORK BOARD REPORT:**

Griesing and Grimshaw reported on the MSHN Board Meeting that was held on September 13, 2022.

#### **STRATEGIC PLAN 2022/2023 PRESENTATION BY BEALS:**

Copies of the 2022/2023 Strategic Plan were provided in tonight's packet for review during the presentation.

#### **COMMITTEE REPORTS:**

Griesing reported on the CMHA Steering & Communications Meeting that was held on September 16, 2022.

Partridge reported on the Recipient Rights Advisory Meeting that was held on September 7, 2022. Reviewed activity report, incident report, budget, and ongoing review of policies. Committee has a vacancy.

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Partridge moved and McNett supported to accept the Recipient Rights Advisory Committee Report as presented.

Motion Carried

Partridge reported on the CMHA Legislation / Policy Committee Meeting that was held on September 21, 2022.

The Contract Monitoring Committee (Bardwell, Szostak, and Ryan) met prior to tonight's meeting. Szostak reported the monitoring committee reviewed three (3) contracts and found the contracts to be in compliance with Board Policy I-003-010, Contracts.

September 22, 2022 -- 7 Szostak moved and Griesing supported to accept the Contract Monitoring Committee report as presented.

Motion Carried

Snider gave update on the CEO Search Committee. Of all applications received there are currently only two of interest and that meet the requirements of the position. We are extending the search for another two weeks in hopes of getting a few more applicants before starting the interview process. Interviews will occur with Kerreen Conley (Rehmann staff), Szostak, Snider & Bardwell and if successful the candidate will then come to the full board to interview.

**OTHER BUSINESS:**

Chairperson Grimshaw shared that due to the time constraints in the hiring of a new CEO and the hopes that Beals would be able to assist with the transition to the new CEO, he has requested that Beals consider delaying her retirement date until December 31, 2022 for an additional payment of \$2,000. Beals is in agreement with this amendment to her contract.

September 22, 2022 -- 8 Bardwell moved and Partridge supported an extension to CEO contract/retirement date until December 31, 2022 with an additional payment of \$2,000 to be made to Beals.

Motion Carried

Chairperson Grimshaw appointed Moore to the Contracts Committee to replace Harrington. Staff Treatment Committee appointment was tabled until next month.

**BOARD'S SELF-EVALUATION:** In compliance.

**OCTOBER MEETING AGENDA ITEMS:** Final Update of the 2021/2022 Strategic Plan and possibly the Corporate Compliance Training.

**MEETING OPEN TO THE PUBLIC:** No public was present.

**NEXT MEETING DATE:** Thursday, October 27, 2022 – 7:00 pm at Tuscola County Fair Midway Hall, 700 South Almer Street Caro, MI 48723.

**ADJOURNMENT:** Chairperson Grimshaw adjourned the meeting at 9:06 pm.

  
Cindy Mitchell  
Recorder

  
Daniel Grimshaw  
Chairperson

  
Karen Snider  
Secretary