

**NEXT MEETING: JULY 27, 2023 – 7:00 P.M.
TBHS TRAINING CENTER
129 EAST BURNSIDE STREET, CARO MI
IF UNABLE TO ATTEND CALL: 989.673.6191 OR 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw on June 22, 2023 at 7:01 pm, at the TBHS Training Center, 129 East Burnside Street, Caro, MI.

BOARD ATTENDANCE:	Bardwell	Present	McNett	Present
	Fritz	Present	Moore	Present
	Griesing	Present	Partridge	Present
	Grimshaw	Present	Ryan	Present
	Helmbold	Present	Snider	Present
			Szostak	Absent

STAFF ATTENDANCE:	Beals	Present	Majeske	Present
	Dudewicz	Present	Mitchell	Present

ROLL CALL taken by Snider.

MEETING OPEN TO THE PUBLIC: No public in attendance.

DATE-NUMBER	BODY	ACTION
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APPROVAL OF THE MINUTES:

June 22, 2023 -- 1	McNett moved and Moore supported to approve the minutes of the May 25, 2023 meeting as mailed with the correction of meeting date throughout.
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Motion Carried

CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:

June 22, 2023 -- 2	Griesing moved and Helmbold supported to approve the Contracts/Agreements listed on the Contract List Sheet(s) dated June 22, 2023 as presented.
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Motion Carried

FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:

June 22, 2023 -- 3	Partridge moved and Helmbold supported placing the Financial Statements on file.
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Motion Carried

RFP FOR VEHICLE FINANCING BY DUDEWICZ:

Received two (2) out of six (6) RFPs for vehicle financing. Requesting Board approval to finance through Mayville State Bank with the interest rate of 6.00% for 60 months in the amount of up to \$80,000.00.

June 22, 2023 - - 4

Helmbold moved and Snider supported to approve vehicle financing through Mayville State Bank for 6% interest for 60 months up to \$80,000 as presented.

Motion Carried

June 22, 2023 - - 5

McNett moved and Moore supported to authorize the CEO to sign paperwork for vehicle financing on behalf of the Board.

Motion Carried

CHIEF EXECUTIVE OFFICER'S REPORT BY BEALS (highlighted areas of written report):

- FY23 Medicaid - Nothing new to report at this time. We continue to monitor the FY23 expenditures and revenues and Stacey will be completing a budget amendment to present to the board prior to the end of the fiscal year.
- FY23 General Fund - Nothing new to report
- Staffing - Current open positions include the following: Chief Operating Officer, 2 ACT Advocates, Children's Home-Based Supervisor, 2 Children's Services Workers (an offer has been made to one individual), 3 Case Managers (MI), 3 Case Manager/Supports Coordinator (I/DD), Rehabilitation Technician, Quality Systems/Compliance Supervisor, Information Systems Specialist, Acute Care Coordinator, ACT Nurse, part-time Youth Peer Support and part-time ES worker.

ARPA GRANT for ACT - We have received approval for the ARPA Grant for ACT beginning on October 1, 2023. The grant is for FY24 & FY25 in the amount of \$54,608.00. We will be offering to the staff/new hires in the ACT program the same opportunities that we are offering under the SPMI grant. This includes sign-on bonus for recruitment, retention bonuses for current staff, training, longevity, team building and wellness opportunities for ACT staff.

- MDHHS Conflict Free Access and Planning (CFAP) - CMHA has issued a document related to Conflict Free Access and Planning. The document contains a summary of concerns and recommendations related to CFAP. A copy of this document is on the table tonight if anyone is interested in additional information related to this topic. MSHN staff represent us at the state level workgroup related to this topic and have shared that they will oppose all 4 options at the meeting in July.
- MSHN Operating Agreement - Discussion continued at the June Operations Council meeting regarding the proposed change to the Operating Agreement which would allow MSHN to keep local funds. After lengthy discussion, MSHN staff will once again be changing the proposed language for the Operating Agreement. Each CEO present was asked to share whether they supported the language change. My response was that it really did not matter as this is a board decision. Informed MSHN that I did not believe that the TBHS board would consider support of this proposed language change unless MSHN could clearly identify the reason that they need to withhold any local funds since there is currently no identified need for MSHN to retain local funds. Changes to the Operating Agreement do require approval by 9 of the 13 boards – not all boards.

- Retirement - Patty Ford, Rehabilitation Technician is retiring on June 30, 2023 after 26 years at TBHS.

COMMITTEE REPORTS:

The Staff Treatment Monitoring Committee (Partridge, Ryan, Helmbold and Cindy Opperman, HR Supervisor) met prior to tonight's meeting. Partridge reported on the information presented at the committee meeting.

June 22, 2023 - - 6

Partridge moved and Helmbold supported to accept the Staff Treatment Monitoring Committee Report as presented.

Motion Carried

Partridge reported on the Recipient Rights Advisory Meeting that was held on June 14, 2023. Reviewed activity report, incident report, budget, and reviewed policies. Partridge reported the committee had another Recipient Rights appeal from a previous appeal they had completed and the appeal was upheld once again.

June 22, 2023 - - 7

Partridge moved and Fritz supported to accept the Recipient Rights Advisory Committee Report as presented.

Motion Carried

Partridge reported on the CMHA Legislation & Policy Committee Meeting that was held on June 21, 2023.

BOARD ENDS POLICIES REVIEW:

Chairperson Grimshaw reviewed each of the Board Ends Policies asking for the Board's comments/suggestions for each policy. No proposed changes or recommendations were presented.

June 22, 2023 - - 8

Snider moved and Moore supported to approve the Board Ends Policies with no recommendations or changes.

Carried

OTHER BUSINESS:

Partridge, McNett, Griesing, and Grimshaw shared what sessions/topics they found most interesting while attending the CMHA Summer Conference held June 6-7, 2023.

Chairman Grimshaw reported the Executive Board Committee (Grimshaw, Griesing, & Snider) reviewed CEO's Performance Evaluation and found the CEO's performance exceptional. The recommendation was made to give a 15% bonus of her annual base wage.

June 22, 2023 - - 9

Griesing moved and Partridge supported to approve a 15% performance-based bonus for CEO calculated on her base wage for the exceptional performance she has done to be paid out at the end of contract.

Motion Carried

Chairperson Grimshaw shared that there may be an individual interested in applying for the vacant board position who is a primary consumer.

Chairperson Grimshaw shared information regarding fellow board member Szostak.

Discussion of the Board of Commissioners meeting per diem. Bardwell believes that the meeting per diem remains the same; however, he will follow up on the matter. Discussion of offering an allowance for meals when board members attend conferences.

Discussion of reinstating the board gift fund of members to contribute one (1) dollar every month from their board per diem. Mitchell to bring the paperwork to the July meeting for members to complete.

Chairperson Grimshaw shared the current CEO (Beals) and the previous Board Secretary (Pryor) names will need to be removed from the Team One back account which would only leave Majeske's name on the account.

June 22, 2023 - - 10

Grimshaw moved and McNett supported to remove Sharon Beals and Pamela Pryor from the Team One account and authorize Julie Majeske and Cindy Mitchell to transact any business relating to the bank account at Team One.

Carried

Chairperson Grimshaw presented the CMHA Membership Dues for FY24 in the amount of \$11,187.00.

June 22, 2023 - - 11

Grimshaw moved and Griesing supported authorizing payment in the amount of \$11,187.00 for the CMHA Membership Dues for FY24.

Carried

The handout of the Board Member Code of Ethics was provided in tonight's board packet.

CEO CONTRACT NEGOTIATION:

June 22, 2023 - - 12

Snider moved and Fritz supported for all board members along with staff Michell & Majeske go into a closed session to discuss contract negotiations for the CEO position in pursuant with the Open Meeting Act MCL 15.268 (c) by roll call vote at 8:31 pm.

Roll Call Vote:

Bardwell	Yes	Moore	Yes
Fritz	Yes	Partridge	Yes
Griesing	Yes	Ryan	Yes
Grimshaw	Yes	Snider	Yes
Helmbold	Yes	Szostak	Absent
McNett	Yes		

Ten (10) Yes
One (1) Absent

Carried

June 22, 2023 - - 13

Bardwell moved and Fritz supported to come out of closed session at 9:27 p.m.

Roll Call Vote:	Bardwell	Yes	Moore	Yes
	Fritz	Yes	Partridge	Yes
	Griesing	Yes	Ryan	Yes
	Grimshaw	Yes	Snider	Yes
	Helmbold	Yes	Szostak	Absent
	McNett	Yes		

Carried

June 22, 2023 - - 14

McNett moved and Moore supported the parameter to authorize Grimshaw, Griesing, Snider & Bardwell with three (3) in agreement to reach an agreement of compensation between \$150,000.00 to \$175,000.00.

Carried

June 22, 2023 - - 15

Grimshaw moved and McNett supported to authorize a contract to be executed by the board Chairperson with Julie Majeske by June 28, 2023.

Carried

June 22, 2023 - - 16

Moore moved and Griesing supported to authorize payment of accrued leave time to be paid out to COO Julie Majeske prior to June 30, 2023.

Carried

BOARD'S SELF-EVALUATION: In compliance.

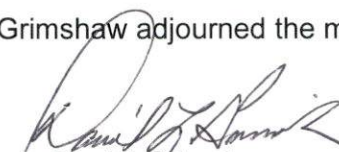
JULY MEETING AGENDA ITEMS: Board Self-Assessment.

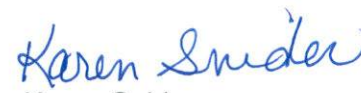
MEETING OPEN TO THE PUBLIC: No public present.

NEXT MEETING: Thursday, July 27, 2023 – TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

ADJOURNMENT: Chairperson Grimshaw adjourned the meeting at 9:40 pm.


Cindy Mitchell
Recorder


Daniel Grimshaw
Chairperson


Karen Snider
Secretary