

NEXT MEETING: SEPTEMBER 28, 2023 – 7:00 P.M.
TBHS TRAINING CENTER
129 EAST BURNSIDE STREET, CARO, MI 48723
IF UNABLE TO ATTEND CALL: 989.673.6191 OR 1.800.462.6814

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw, August 24, 2023 at 7:02 pm, at the TBHS Training Center located at 129 East Burnside Street, Caro, MI 48723.

BOARD ATTENDANCE:	Bardwell	Present	McNett	Excused
	Fritz	Present	Moore	Present
	Griesing	Present	Partridge	Present
	Grimshaw	Present	Ryan	Present
	Helmbold	Present	Snider	Present
			Szostak	Excused
STAFF ATTENDANCE:	Majeske	Present	Canady	Present
	Dudewicz	Present	Mitchell	Present

ROLL CALL taken by Snider.

MEETING OPEN TO THE PUBLIC: No public. Snider shared update on Szostak.

DATE-NUMBER	BODY	ACTION
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APPROVAL OF MINUTES:

August 24, 2023 - - 1	Partridge moved and Fritz supported to accept the minutes from the July 27, 2023 meeting as corrected (Szostak changed to excused).	Motion Carried
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CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:

August 24, 2023 - - 2	Griesing moved and Moore supported to approve the Contracts/Agreements for FY24 as presented on the Contract List Sheet dated August 24, 2023 and authorize the CEO to sign on behalf of the Board.	Motion Carried
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CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:

August 24, 2023 - - 3	Helmbold moved and Partridge supported to approve the Contracts/Agreements for FY23 as presented on the Contract List Sheet dated August 24, 2023 and authorize the CEO to sign on behalf of the Board.	Motion Carried
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FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:

August 24, 2023 - - 4	Fritz moved and Griesing supported placing the Financial Statements on file as presented.	Motion Carried
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RFP COPIER LEASE AGREEMENTS BY DUDEWICZ:

Received three (3) RFPs to lease two copy machines. Recommending to go with Visual Edge in the amount of \$12,816.00 for 60 months.

August 24, 2023 - - 5

Snider moved and Fritz supported to accept the RFP received from Visual Edge in the amount of \$12,816.00 as presented.

Motion Carried

RFP FOR THE FINANCIAL & COMPLIANCE AUDIT REVIEWED BY DUDEWICZ:

August 24, 2023 - - 6

Griesing moved and Partridge supported to accept the RFP received from Roslund, Prestage & Company, PC in the amount of \$76,800.00 as presented.

Motion Carried

RFP FOR LEGAL SERVICES BY DUDEWICZ:

A RFP was issued for legal services for TBHS with responses received from four (4) firms. Chairperson Grimshaw recommended meeting with all four firms to see which firm would be the best fit for the agency.

APPROVAL TO RENEW CD BY DUDEWICZ:

Dudewicz requested to renew CD with Huntington Bank for a 12-month term at a rate of 5.39% APR. Discussion to explore other banks, specifically Frankenmuth Credit and Team One and renew the CD at whichever establishment that has the highest interest rate.

August 24, 2023 - - 7

Snider moved and Moore supported to authorize CFO to contact Frankenmuth Credit Union and Team One for CD rates and to select the bank that has the highest interest rate.

Motion Carried

August 24, 2023- - 8

Snider moved and Fritz supported to authorize the CFO to open a new bank account based on the higher interest rate, approve Julie Majeske and Stacey Dudewicz as authorized signers on the account and authorize the CEO to sign on behalf of the Board.

Motion Carried

APPROVAL TO OPEN EMPLOYEE GIFT FUND AT INDEPENDENT BANK BY DUDEWICZ:

Dudewicz requested to transfer the Employee Gift Fund to the Independent Bank.

August 24, 2023 - - 9

Partridge moved and Fritz supported to approve the transfer of the Employee Gift Fund banking services to Independent Bank, approve Julie Majeske and Stacey Dudewicz as authorized signers on the account, and authorize the CEO to sign on behalf of the Board.

Motion Carried

APPROVAL TO TRANSFER THE BOARD GIFT FUND TO INDEPENDENT BANK BY DUDEWICZ:

Dudewicz requested to transfer the Board Gift Fund from the Team One Bank to the Independent Bank.

August 24, 2023 - - 10

Fritz moved and Moore supported to approve the transfer of the Board Gift Fund from Team One banking services to Independent Bank, approve Julie Majeske and Cindy Mitchell as authorized signers on the account, and authorize the CEO to sign on behalf of the Board.

Motion Carried

RFP FOR LEGAL SERVICES TO THE BOARD BY DUDEWICZ:

Dudewicz provided a draft handout on a RFP for legal services for the board. Recommendations were made under the Scope of Services to eliminate those items that are within the authority delegated to the CEO. Dudewicz to revise RFP and bring it back to the board for review.

CHIEF EXECUTIVE OFFICER'S REPORT BY MAJESKE (highlighted areas of written report):

- Majeske introduced Chief Operating Officer, Sheila Canady to the board. Canady shared her background with the board. Board members welcomed Canady.
- Funding: Medicaid – MSHN is still awaiting the final capitation information from Milliman as it relates to FY24 rates. MSHN current budget projection for FY24 is \$23 million expenditure over projected revenue. As noted last month, projections for TBHS based on the Milliman draft rates include a decrease in revenue in excess of \$300,000.

GF – FY 2023 contract amendment received and is currently under review.

Medicaid Eligibility Redeterminations – TBHS received the first report of disenrollments representing the month of June, which included both Medicaid and Healthy Michigan beneficiaries. Tuscola County had 433 individuals disenrolled, representative of a 2.5% decrease in enrollees. The average for the MSHN region was a 2.3% decrease. Reasons indicated for Tuscola disenrollments were as follows: Assets = 0, Income = 57, Administrative = 348, and Other = 28.

- TBHS Workforce Update - There have been 2 additional positions filled since the July Board meeting: a Supports Coordinator/Case Manager and an ACT RN. TBHS had one resignation of a Rehabilitation Technician.

TBHS has 14 vacant positions remaining; Children's Supervisor, ACT Advocate (2), Acute Care Coordinator, Supports Coordinator/Case Manager (4), Supports Coordinator/Self-Determination Coordinator, Family Services Clinician (2), Rehabilitation Technician, Performance Improvement/UM Coordinator, and the Compliance/Quality Supervisor.

Recruitment efforts remain ongoing at this time, with 2 additional interviews scheduled for next week.

- Other Administrative and Operational Updates - Conflict Free Access and Planning (CFAP) – The first listening session with individuals served and their family members/natural supports was held on 8/1/23. The session had 60 beneficiaries and natural supports. Unfortunately, MDHHS screened out additional individuals served who appeared to be in groups or whose email domain names were CMHs or PIHP-related (even if these were connected to peers, or family members of an individual served). MDHHS issued a memo dated 8/9/23 acknowledging instances where access to the listening session was denied and noted that additional opportunities for individuals to provide feedback would be forthcoming. At this time,

there are multiple ways to provide feedback regarding questions and/or concerns regarding the proposed models, including use of the mdhhs-conflictfreeaccess@michigan.gov email address. The CMHA Concerns and Recommendations document presented at the June Board meeting is once again available today if anyone would like additional information regarding the proposed models.

- TBHS will be conducting a Community Needs Assessment via an electronic survey to community partners in the month of September. The purpose of the needs assessment will be to identify key needs or gaps in service as well as the strengths and resources available to meet the identified needs. Information gathered will be utilized in future strategic planning activities.
- CARF Accreditation – The accreditation review period for TBHS has been modified by CARF due to diminished surveyor availability. The original review period was September – October, 2023; the new review period is October – November, 2023. It was noted that TBHS' accreditation expires 11/30/23; however, it is not anticipated that this will be affected by this change. The survey will be conducted on-site at TBHS facilities. Board member participation in the survey process will be coordinated and confirmed once official review dates are received.
- Home-Based Enrollment – TBHS has been issued a 3-year renewal by MDHHS to continue to provide Children's Home-Based services.
- CMHA Fall Conference is scheduled for October 23-24, 2023 in Traverse City. Board members wishing to attend should coordinate with Mitchell. A handout regarding the conference is contained within the Board packet tonight.
- Received notice from the State Appeals Committee in regard to a Level II Rights appeal. The state did uphold the findings of the investigation. The petitioner has 30 days to appeal to the circuit court.
- New Strategic Plan for FY23/24 is scheduled to be presented next month; however, due to the significant transitions that have occurred within the agency, it is proposed that the current plan be modified and extended or FY23/24. Will bring back the proposed changes for review.

COMMITTEE REPORTS:

The Contract Monitoring Committee (Bardwell, Moore, and Ryan; Szostak was excused) met prior to tonight's meeting. Bardwell reported the monitoring committee reviewed three (3) contracts and found the contracts to be in compliance with Board Policy I-003-010, Contracts.

August 24, 2023 - - 11

Bardwell moved and Partridge supported to accept the Contract Monitoring Committee report as presented.

Motion Carried

OTHER BUSINESS:

Chairperson Grimshaw read a thank you card from Beals that was addressed to the board.

Chairperson Grimshaw requested that we reach out to the Carver organization to inquire about a 2-3 hour overview on the Carver model for all board members.

Discussion on the Board of Commissioners request to have TBHS/Majeske attend a meeting regarding various topics, some of which exceed the scope of TBHS' responsibility. TBHS will be providing a presentation regarding Emergency Services and Crisis Intervention. Chairperson Grimshaw will accompany Majeske to the Board of Commissioners meeting.

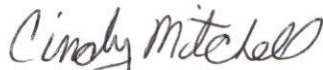
BOARD'S SELF-EVALUATION: In compliance. Chairperson Grimshaw shared Board Assessments results that were completed by board members last month.

SEPTEMBER MEETING AGENDA ITEMS: Public Hearing for Proposed Budget, Emergency Services Presentation and Strategic Plan for FY23/24.

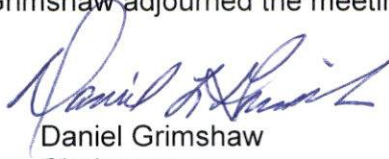
MEETING OPEN TO THE PUBLIC: No public

NEXT MEETING DATE: Thursday, September 28, 2023 - 7:00 pm at the TBHS Training Center located at 129 East Burnside Street, Caro, MI 48723. The Public Hearing for the Proposed Budget will begin at 6:45 pm at the same location.

ADJOURNMENT: Chairperson Grimshaw adjourned the meeting at 8:35 pm.



Cindy Mitchell
Recorder



Daniel Grimshaw
Chairperson



Karen Snider
Secretary