



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**
Wednesday, December 4, 2019
Burnside Training Center - Conference Room
DRAFT

Committee Members Present: Marianne H. (via telephone), John H., Ken P., & Paula C.

Committee Members Absent: None

Recipient Rights Office: Syndi N.

Public Present: None

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by Ken P. at 9:36 a.m.		
Old Business	Ken asked if the committee would approve the meeting minutes from September 11, 2019.	Handout given.	Paula motioned and John supported to approve the minutes from September 11, 2019.
New Business	<ul style="list-style-type: none"> • Annual Report. • Public Notice for RRAC Meetings • Budget Report • Incident Report 	<p>Handout given.</p> <p>Handout given</p> <p>Handout given</p> <p>Handout given</p>	<p>Rewording recommended within the Outcomes section. Recommendation to the governing Board: Adding to residential contracts a clause that states the providers will complete a disciplinary/remedial action if the provider decides to re-hire an employee who had previously quit during a Recipient Rights investigation.</p> <p>.</p> <p>Dates approved</p> <p>Budget in good standing</p> <p>Suggested that an asterisk be placed by</p>

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
	<ul style="list-style-type: none"> <li data-bbox="415 394 656 428">• Activity Report <li data-bbox="415 562 651 596">• Confidentiality 	<p data-bbox="886 394 1084 428">Handout given.</p> <p data-bbox="886 562 1084 596">Hand out given</p>	<p data-bbox="1138 296 1382 359">numbers that have outliers.</p> <p data-bbox="1138 394 1317 428">No questions.</p> <p data-bbox="1138 562 1360 625">Held over to next meeting.</p>
Public comments	None		
Meeting adjournment	Public meeting adjourned at 10:21 a.m.		Ken adjourned meeting.
Next Meeting	March 11, 2020 at 9:30 am.		Meeting will be held the Burnside Training Center Conference Room.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term.

Respectfully Submitted by:

Marianne Harrington