

# TBHS TRAINING

## DECEMBER 2024



Monday	Tuesday	Wednesday	Thursday	Friday	Sat	Sun
2 9:00 - 3:00 First Aid/CPR Training	3 9:00 - 12:30 Recipient Rights Orientation Must have within 30 days of hire	4 9:00 - 3:00 Medication Administration	5	6 9:00 - 1:00 Vital Signs Initial Training	7	8
9 9:00 - 3:00 WELLE Initial Training <b>MUST ATTEND BOTH DAYS</b>	10 9:00 - 3:00 WELLE Initial Training <b>MUST ATTEND BOTH DAYS</b>	11 9:00 - 12:00 Medication Refresher	12 9:00 - 12:00 Vital Signs Update	13	14	15
16 9:00 - 2:00 Medication & Vital Skills Checkoff (by appointment)	17 10:00 - 11:00 EMMIT Training (Live Event)	18 9:00 - 3:00 Basic Health Training	19 1:00 - 4:30 Recipient Rights Orientation Must have within 30 days of hire	20 9:00 - 3:00 First Aid/CPR Training	21	22
23	24  <b>Agency Closed</b>	25  <b>Agency Closed</b>	26	27	28	29
30 9:00 - 2:30 WELLE Update Training	31  <b>Agency Closed</b>	Jan 1  <i>New Year's Day</i> <b>Agency Closed</b>				

### Training Calendar for Individuals Served, Direct Care Staff and for TBHS Staff members.

To register for classes, contact Susan Holder, Training Services at 989.673.6191 or 800.462.6814. All IN-PERSON classes will be held at the **TBHS Training Center located at 129 East Burnside Street, Caro** (unless specified elsewhere). Home managers **MUST** register staff prior to class. Class end times are subject to change based on number of attendees. Training dates are subject to change. **ALL SKILL CHECK OFF SESSIONS ARE IN-PERSON & MUST BE SCHEDULED PRIOR TO ATTENDING BY CONTACTING THE TRAINING DEPARTMENT.** Susan Holder Contact Numbers are: Cell: 989.670.3725 • Desk: 989.672.3154 • srickwalt@tbhs.net.