

**NEXT MEETING: SEPTEMBER 26, 2024 – 7:00 P.M.**  
**TBHS TRAINING CENTER**  
**129 EAST BURNSIDE STREET, CARO, MI 48723**  
**IF UNABLE TO ATTEND CALL: 989.673.6191 OR 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Snider, August 22, 2024 at 7:00 pm, at the TBHS Training Center located at 129 East Burnside Street, Caro, MI 48723.

<b>BOARD ATTENDANCE:</b>	Bardwell	Present	Helmbold	Absent
	Bruno	Present	McNett	Present
	Fritz	Present	Moore	Absent
	Griesing	Present	Partridge	Present
	Grimshaw	Present	Ryan	Present
	Harrington	Present	Snider	Present
<b>STAFF ATTENDANCE:</b>	Majeske	Present	Canady	Present
	Dudewicz	Excused	Mitchell	Present

**ROLL CALL** taken by Harrington.

**MEETING OPEN TO THE PUBLIC:** No public.

<b>DATE-NUMBER</b>	<b>BODY</b>	<b>ACTION</b>
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**APPROVAL OF MINUTES:**

August 22, 2024 - - 1	Bardwell moved and Partridge supported to accept the minutes from the July 25, 2024 meeting as mailed.	
		Motion Carried

**FINANCE PRESENTATION BY DUDEWICZ:**

Finance Presentation was deferred due to Dudewicz being unable to attend tonight's meeting.

**CONTRACTS/AGREEMENTS REVIEWED BY CANADY:**

August 22, 2024 - - 2	Grimshaw moved and Fritz supported to approve the Contracts/Agreements for FY24 as presented on the Contract List Sheet dated August 22, 2024 and authorize the CEO to sign on behalf of the Board.	
		Motion Carried

**CONTRACT TERMINATIONS REVIEWED BY CANADY:**

August 22, 2024 - - 3	McNett moved and Griesing supported to approve the Contract Terminations as presented on the Terminated Contract List FY24 dated August 22, 2024.	
		Motion Carried

**FINANCIAL STATEMENTS REVIEWED BY CANADY:**

August 22, 2024 - - 4

Grimshaw moved and McNett supported placing the Financial Statements on file as presented.

Motion Carried

**CHIEF EXECUTIVE OFFICER’S REPORT BY MAJESKE** (highlighted areas of written report):

- Medicaid/General Fund - MDHHS requested CMHSPs to submit information regarding any anticipated General Fund surplus or deficit by August 15, 2024 so that transfers could be considered in accordance with Section 330.1236 of the Michigan Mental Health Code. As Gratiot Integrated Health Network (GIHN) is projecting a surplus, GIHN submitted a request to MDHHS for a one-time transfer of General Fund to TBHS in the amount of \$20,000 for FY24. Final approval is pending.
- Habilitation Supports Waiver (HSW) - MSHN submitted a list of individuals missing Habilitation Supports Waiver Payment to MDHHS, which included data from TBHS. Through these efforts, MDHHS found an error in the CHAMPS System. Corrections are being made to CHAMPS, with an expected completion date of December 2024. Any additional revenue due to TBHS will be cost settled at year end.
- Medicaid Eligibility Redeterminations - MSHN reported that the file received for July indicated a .7% decrease from the 2.6% average they had last year. At the peak, MSHN had 567,000 enrollees and are now at 384,000 enrollees. Prior to COVID, MSHN had 482,000 enrollees. This has a direct impact on regional revenues, thus, MSHN continues to follow these developments very closely.
- TBHS Workforce Update - There have been no additions to the TBHS workforce since the July Board meeting. Recruitment efforts remain ongoing at this time, with one external employment offer pending. TBHS is scheduled to attend the Great Lakes Bay Employment and Apprenticeship Job Fair at Delta Community College on October 24, 2024.

TBHS has 10.5 vacant positions: ACT Supervisor, ACT RN, ACT Team Coordinator, ACT Advocate, Supports Coordinator/Case Manager (2), Supports Coordinator/Self-Determination Coordinator, Children’s Home-Based Clinician, Community and Residential Rehabilitation Tech (part-time), Quality/Compliance Supervisor and Wellness Clinic RN.

- Conflict Free Access and Planning (CFAP) Update - TBHS received communication that MDHHS has delayed the implementation of CFAP and that the October 1, 2024, implementation date has been extended to a future “unknown” date. TBHS has been informed that the Centers for Medicare and Medicaid Services (CMS) has requested a CFAP-specific conversation with Michigan MDHHS, which is in the process of being scheduled. MDHHS has indicated that they will be working with the field to set a reasonable date after the CMS consultation and will then pursue regional conversations/meetings.
- Waskul Settlement - As noted at the July Board meeting, TBHS along with 20 other entities formally joined and adopted CMHA’s objection to the proposed Settlement Agreement, which was communicated to the U.S. District Court for the Eastern District of Michigan. The court is scheduled to hold a hearing on September 23, 2024, before deciding whether to approve the Agreement. Additional information will be forthcoming after the scheduled hearing. A full copy of the Agreement is available on MDHHS’s website: <https://www.michigan.gov/mdhhs/keep-mi-healthy/mentalhealth/mentalhealth>
- Residential Closure - TBHS received notification on August 1, 2024, that Flushing Association in Transitional Housing, Inc. would be terminating their contract for the provision of Community

Living Supports and Personal Care Services at the Arlington Home and the Northview Home, both located in Caro, effective August 31, 2024. Flushing Association in Transition Housing, Inc. had been a residential provider for TBHS for more than 25 years. Although the contract terms required a 60-day notice, the provider indicated that they were unable to provide more than a 30-day notice due to available resources. The closure of these two residential sites resulted in 10 individuals needing to identify alternate housing. As of the date of this report, eight individuals have relocated to other settings, with the remaining two individuals being scheduled for moves on August 29, 2024.

Acknowledgment and praise to the Care Coordination Supervisor (Jeannette Folcik) and her program staff for working diligently to make this transition as smooth as possible for those individuals served and their families. The process required for a move of this nature is very involved and multifaceted; thus, to have achieved this within the given timeframe, especially in a program operating with 62% staffing, is commendable.

- Merit Based Pay - TBHS Financial Administration Policy, III-008-001- Merit Pay/Staff Reward, allows TBHS to establish a Merit Based payment amount prior to the start of the fiscal year, which is then included in the agency budget and approved by the TBHS Board of Directors. Performance criteria are established at that time, with a corresponding maximum dollar amount for each identified area. For FY23/24, the TBHS Board approved \$250,000 for Merit Based Pay. Based on achievement of the established measures, TBHS earned 97.9% of the Merit Based Pay available for the fiscal year. This is an increase from the 95.4% earned in FY22/23, which is a considerable achievement given current staffing.
- TBHS participated in a site visit with staff from the Center for Behavioral Health and Justice on August 9, 2024 to initiate work under the recently acquired AOT grant. The meeting went extremely well, and plans are commencing for additional collaboration with the local court system.

**COMMITTEE REPORTS:**

The Contract Monitoring Committee (Bardwell, Griesing, and Ryan; Moore was absent) met prior to tonight's meeting. Bardwell reported the monitoring committee reviewed three (3) contracts and found the contracts to be in compliance with Board Policy I-003-010, Contracts.

August 22, 2024 - - 11

Bardwell moved and Partridge supported to accept the Contract Monitoring Committee report as presented.

Motion Carried

**OTHER BUSINESS:** None

**BOARD'S SELF-EVALUATION:** In compliance. Chairperson Snider shared Board Assessment results that were completed by board members last month.

**SEPTEMBER MEETING AGENDA ITEMS:** Public Hearing for Proposed Budget and Strategic Plan for FY24/25.

**MEETING OPEN TO THE PUBLIC:** No public

**NEXT MEETING DATE:** Thursday, September 26, 2024 - 7:00 pm at the TBHS Training Center located at 129 East Burnside Street, Caro, MI 48723. The Public Hearing for the Proposed Budget will begin at 6:45 pm at the same location.


**ADJOURNMENT:** Chairperson Snider adjourned the meeting at 7:27 pm.



Cindy Mitchell  
Recorder



Karen Snider  
Chairperson



Marianne Harrington  
Secretary