



RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES
Wednesday, June 12, 2024
Burnside Training Center

Committee Members Present: John H., Shelby C., Justin S.

Committee Members Absent: Lisa G., Joann H, Ken P.

Recipient Rights Office: Cindy M. & Syndi N.

Public Present: None

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by John H. at 9:30 a.m.		
Old Business	John H. asked if the committee would approve the meeting minutes from March 13, 2024.	Handout given	Shelby C. motioned and Justin S. supported to approve the minutes from March 13, 2024.
New Business	<ol style="list-style-type: none"> 1. Review Semi Annual Report 2. Budget review 3. Activity Report 4. Incident Reports 5. Policy Review 	<p>Handout given</p> <p>Handout given</p> <p>Handout given</p> <p>Handout given</p> <p>Handouts given</p>	<p>Budget in good standing.</p> <p>The average number of complaints remains consistent.</p> <p>Three outliers skewing numbers.</p> <p>Syndi provided training on Recipient Rights Policies: Informed Consent: Medication</p>

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
			Administration/Stop Order; Psychotropic Medications; Services Suited to condition; Freedom of Movement Confidentiality & Disclosure of Information; Duty to Warn
Public comments	None		
Meeting adjournment	Dismissed at 10:18 am by Ken P.		
Next Meeting	September 11, 2024 at 9:30 am.		Meeting will be held Burnside Training Center

Respectfully Submitted by:

Shelby C.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending on 3/2026.