



**RECIPENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday, September 6, 2023
Midway Hall

Committee Members Present: John H., Ken P., Shelby C., Justin S. Joann H., Lisa G.

Committee Members Absent: N/A

Recipient Rights Office: Cindy M. & Syndi N.

Public Present: None

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by Ken P. at 9:33 a.m.		
Old Business	Ken P. asked if the committee would approve the meeting minutes from June 14, 2023.	Handout given	Shelby C. motioned and Justin S. supported to approve the minutes from June 14, 2023.
New Business	<ol style="list-style-type: none"> 1. Budget review 2. Activity Report 3. Incident Reports 4. Policy Review 	<p>Handout given</p> <p>Handout given</p> <p>Handout given</p> <p>Handouts given</p>	<p>Budget is over in travel and training, due to insufficient estimation of costs.</p> <p>There was an increase in complaints and substantiated investigations. There was an increase in complaints submitted by staff.</p> <p>There was an increase in areas of aggression, medication refusal and 999; that came from a variety of sources.</p> <p>Syndi provided training on Recipient Rights Policies: Confidentiality & Disclosure of</p>

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	5. Appeals		Information, Duty to Warn, Least Restrictive Environment, Dignity & Respect, Recipient Rights Officers Qualifications & Training, Restraint/Physical Management, Substance Use Disorder- Understanding Recipient Rights MDHHS Appeals Committee upheld the previous appeals.
Public comments	None		
Meeting adjournment	Dismissed at 10:00 am by Ken P.		
Next Meeting	December 6, 2023 at 9:30 am.		Meeting will be held at Burnside

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending in 3/2026.

Respectfully Submitted by:

Shelby C.