



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday, March 12, 2025
TBHS Training Center
129 East Burnside Street, Caro, MI

Committee Members Present: Shelby C., Lisa G., John H., Ken P., & Justin S.

Committee Members Absent: None

Recipient Rights Office: Victor Gomez & Cindy Mitchell

Public Present: No Public

| Topic | Key Discussion Points | Data Reviewed/Used | Action Steps/Responsibility |
|----------------------|---|---|---|
| Call to Order | The RRAC meeting was called to order by Chairperson Ken P. at 9:30 a.m. | | |
| Old Business | Ken P. asked if the committee would approve the meeting minutes from December 10, 2024. | Handout given. | Shelby C. motioned and Justin S. supported approving the minutes from December 10, 2024. |
| New Business | <ul style="list-style-type: none"> Budget Report Activity Report - Limited activity was provided for the month of October due to not having information for Syndi Neeb. Incident Report Training on Recipient Rights Policies | <p>Handout provided.</p> <p>Handout provided.</p> <p>Handout provided.</p> <p>Copies of Policies were provided.</p> | <p>Budget in good standing.</p> <p>Remains consistent.</p> <p>Reviewed the following policies: Sterilization/ Abortion/Contraception; Residential Labor; Fingerprinting/ Photographing/ Audiotaping/Use of One-Way Glass; Personal Property & Funds; Abuse & Neglect; and Appeals</p> |

| Topic | Key Discussion Points | Data Reviewed/Used | Action Steps/Responsibility |
|----------------------------|--|--|--|
| | <ul style="list-style-type: none"> • MLive Article – “A broken system” Mental health patient complaints go nowhere in Michigan • Joann H. Resignation – Joann resigned from the TBHS Board of Directors and this committee. • Election of Committee positions | <p>Handout provided.</p> <p>Discussed if the position should be filled with a community member and/or recipient or to have another TBHS Board member be appointed.</p> | <p>Discussed article along with a graph of substantiated vs unsubstantiated Abuse & Neglect complaints with TBHS for FY23 and FY24</p> <p>All agreed to post the position for a community member and/or recipient to see if there is any interest first, prior to appointing a TBHS Board member.</p> <p>Justin S. motioned and Lisa G. supported the new slate of officers as follows: Shelby C. as Chairperson; John H. as Vice-Chairperson and Lisa G. as Secretary.</p> <p>~Motion Carried</p> |
| Public comments | No public present. | | |
| Meeting adjournment | Public meeting adjourned at 10.03 a.m. | | Ken P. adjourned meeting. |
| Next Meeting | June 4, 2025, at 9:30 am. | | Meeting will be held TBHS Training Center, located at 129 East Burnside Street, Caro, MI. |

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending in 3/2026.

Respectfully Submitted by:

Shelby C.