

**NEXT MEETING: MONDAY, NOVEMBER 25, 2024**  
**TBHS TRAINING CENTER**  
**129 EAST BURNSIDE STREET, CARO, MI 48723**  
**IF UNABLE TO ATTEND CALL: 989.673.6191 / 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Snider, October 24, 2024 at 7:01 pm, at the TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

<b>BOARD ATTENDANCE:</b>	Bardwell	Present	Helmbold	Absent
	Bruno	Excused	McNett	Present
	Fritz	Present	Moore	Excused
	Griesing	Present	Partridge	Present
	Grimshaw	Present	Ryan	Present
	Harrington	Present	Snider	Present
<b>STAFF ATTENDANCE:</b>	Majeske	Present	Canady	Present
	Dudewicz	Present	Mitchell	Present

**ROLL CALL** taken by Harrington.

**GUESTS:** Syndi Neeb, TBHS Recipient Rights Officer and Desiree Smith, TBHS Human Resources Supervisor.

**MEETING OPEN TO THE PUBLIC:** No public.

**RECIPIENT RIGHTS ANNUAL TRAINING** was provided by Recipient Rights Officer, Syndi Neeb on Neglect III. Handouts were distributed with tonight's Board packet. Questions were asked and answered. Neeb left the meeting at 7:09 pm.

<b>DATE-NUMBER</b>	<b>BODY</b>	<b>ACTION</b>
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**APPROVAL OF PUBLIC HEARING MINUTES:**

October 24, 2024 - - 1	Griesing moved and McNett supported to accept the minutes from the September 26, 2024 Public Hearing as presented.	
		Motion Carried

**APPROVAL OF MINUTES:**

October 24, 2024 - - 2	Partridge moved and Harrington supported to accept the minutes from the September 26, 2024 meeting as presented.	
		Motion Carried

**FY25 CONTRACTS/AGREEMENTS REVIEWED BY DUDEWICZ:**

October 24, 2024 - - 3	Grimshaw moved and Partridge supported to approve the FY25 Contracts/Agreements as presented on the Contract List Sheet(s) dated October 24, 2024.	
		Motion Carried

### **CONTRACTS TERMINATIONS REVIEWED BY DUDEWICZ:**

October 24, 2024 - - 4

Grimshaw moved and McNett supported to approve the Contract Terminations as presented on the Contract List Sheet(s) dated October 24, 2024.

Motion Carried

### **FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:**

October 24, 2024 - - 5

McNett moved and Grimshaw supported placing the Financial Statements on file.

Motion Carried

### **AMENDED OPERATING BUDGET FOR FY25 REVIEWED BY DUDEWICZ:**

October 24, 2024 - - 6

Griesing moved and Partridge supported to approve the amended Operating Budget for FY24/25 which includes \$250,000.00 for merit-based pay as presented.

Motion Carried

### **TBHS EMPLOYEE HEALTH CARE PRESENTATION BY SMITH:**

Desiree Smith, TBHS Human Resources Supervisor, shared information regarding the TBHS employee healthcare contribution analysis. Due to the hard cap increase of only .2%, we are asking the Board to consider adopting the percentage option in accordance with Public Act 152, which would allow TBHS to pay no more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees. Smith left the meeting at 7:37 pm.

October 24, 2024 - - 7

Partridge moved and Grimshaw supported to elect to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the percentage option which is 80% or less of the total cost for the medical benefit plan coverage year January 1, 2025 through December 31, 2025.

Roll Call Vote:

Bardwell	Yes	Helmhold	Absent
Bruno	Absent	McNett	Yes
Fritz	Absent	Moore	Absent
Griesing	Yes	Partridge	Yes
Grimshaw	Yes	Ryan	Yes
Harrington	Yes	Snider	Yes

8 – Yes

0 – No

4 – Absent

Motion Carried

### **ROOF REPLACEMENT FOR MAPLE RIDGE BY DUDEWICZ:**

Received three (3) bids for a new roof at the Maple Ridge home, E&J Construction, PAS Construction, and TLS Enterprises. E&J Construction submitted the lowest bid at \$19,950.00. Grimshaw recommended obtaining additional information regarding the quality of the shingles and how long they will be guaranteed for. Dudewicz to bring information back to the November meeting.



## **CDARS RENEWAL PRESENTED BY DUDEWICZ:**

Due to the rates changing prior to the transfer of the CDARS to the Northstar Bank, a handout was provided for current CDARS rates.

October 24, 2024 - - 8

Griesing moved and Harrington supported to open a new CDARS account and new deposit account at the Huntington Bank based on the highest interest rate with a term not to exceed 1 year.

Motion Carried

October 24, 2024 - - 9

McNett moved and Partridge supported to approve Julie Majeske and Sheila Canady as authorized signers on the accounts and authorize the CEO to sign on behalf of the Board.

Motion Carried

## **CHIEF EXECUTIVE OFFICER'S REPORT BY MAJESKE** (highlighted areas of written report):

- Medicaid/General Fund – As previously reported, MSHN's FY25 original budget highlighted that the region planned to overspend its operational revenue by \$29 million. In late September, MSHN received final MDHHS rates, which improved the region's financial position by \$19 million. MSHN is now projected to have a \$26 million Internal Service Fund (ISF) balance at the end of FY 2025.
- TBHS Workforce Update - There were two additions to the TBHS workforce since the September Board meeting: a part-time Community Residential Support Staff and a full-time Rehabilitation Technician. A third staff, an additional Community Residential Support Staff, is scheduled to start next week. There were also two resignations: a Peer Support Specialist and the Recipient Rights Officer. There is also one retirement pending in mid-December: Human Resources Benefits Administrator. Interviews remain ongoing, with several scheduled for next week.

TBHS attended the Saginaw Valley State University Job Fair on October 17, 2024. Staff highlighted the value of internships to undergraduate students and educated graduating students on licensure requirements needed for employment with TBHS. TBHS also accepted a Delta College student for a 45-hour internship earlier this month. TBHS also attended the Job Fair that was held at Delta College today.

TBHS has eleven (11) vacant positions: ACT Supervisor, ACT RN, ACT Team Coordinator, ACT Advocate, Supports Coordinator/Case Manager (2), Supports Coordinator/Self-Determination Coordinator, Children's Home-Based Clinician, Recipient Rights Officer, Peer Support Specialist and Quality/Compliance Supervisor.

- Conflict-Free Access and Planning (CFAP) Update – MDHHS has cancelled the meeting with the PIHP Directors that was scheduled for November 1, 2024. No further information regarding rescheduling of this meeting has been provided at this time.
- As reported last month, CMHA and its allies have been continuing with advocacy efforts to close the projected revenue gap faced by Michigan's public mental health system. In a recent edition of Gongwer, CMHA's call for action to close the system's revenue gap was carried. A copy of the article, spurred by media relations by CMHA and its public relations partner, Lambert, is enclosed in the Board packet this evening. The CMHA Action Alert has also been provided.

- A new Crisis Residential Program, Bay City Crisis Residential, has been licensed and certified with a scheduled opening date of October 28, 2024. TBHS will be further exploring this option in the coming weeks to potentially expand our provider network to offer an option closer to Tuscola County for individuals served.
- The TBHS Strategic Plan has been updated to be a two-year plan, covering FY 25 and FY26. The TBHS Mission, Vision and Board Ends Policies were utilized as the basis for the development of the plan, with planning efforts being further informed through input and feedback received from individuals served, family members and natural supports, consumer advocacy groups, TBHS staff members, community partners, and other stakeholders. A copy of the plan has been provided in the Board packet and will be reviewed in further detail.

#### **STRATEGIC PLAN 2024/2025 & 2025/2026 PRESENTATION BY MAJESKE:**

Copies of the FY 2024/2025 and 2025/2026 Strategic Plan were provided to the Board Members for review during the presentation. Majeske provided information on current and new initiatives contained within the plan. Questions were addressed during the presentation. Grimshaw requested that a presentation to the Board be completed on Social Determinants of Health (SDOH) in the future.

**COMMITTEE REPORTS:** No committee reports.

#### **OTHER BUSINESS:**

It is with great regret that Chairperson Snider accepted the resignation of Board member Alice Moore.

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McNett moved and Partridge supported to accept with regret the resignation of Alice Moore.

Motion Carried

Grimshaw, Griesing, Partridge, & McNett shared information they received while attending the CMHA Fall Conference that was held October 21-22, 2024, in Traverse City, MI.

**BOARD'S SELF-EVALUATION:** In compliance.

**NOVEMBER MEETING AGENDA ITEMS:** Communication & Counsel to the Board and Board Compliance Training.

**MEETING OPEN TO THE PUBLIC:** No public.

**NEXT MEETING DATE:** Monday, November 25, 2024 – 7:00 pm at the TBHS Training Center, 129 East Burnside Street, Caro, MI 48723.

**ADJOURNMENT:** Chairperson Snider adjourned the meeting at 8:55 pm.

*Cindy Mitchell*

Cindy Mitchell  
Recorder

*Karen Snider*

Karen Snider  
Chairperson

*Marianne Harrington*

Marianne Harrington  
Secretary