



**RECIPIENT RIGHTS ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday, September 10, 2025  
TBHS Training Center  
129 East Burnside Street, Caro, MI

**Committee Members Present:** Shelby C., Lisa G., Ken P., & Justin S.

**Committee Members Absent:** John H.

**Recipient Rights Office:** Victor Gomez & Cindy Mitchell

**Public/Guest Present:** No public present.

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
<b>Call to Order</b>	The Recipient Rights Advisory Committee meeting was called to order by Chairperson Shelby C. at 9:30 am.		
<b>Old Business</b>	Shelby C. asked for a motion to approve the meeting minutes from June 4, 2025.	Handout provided.	Lisa G. motioned and Ken P. supported to approve the June 4, 2025 meeting minutes as mailed.
<b>New Business</b>	<ul style="list-style-type: none"> <li>State of Michigan RFP – DHHS released a RFP to competitively bid on the state’s public mental health. Gomez also informed that several CMH’s have including TBHS have joined in filing a lawsuit to stop DHHS the mental health rebid.</li> <li>Budget Report</li> <li>Activity Report</li> <li>Incident Report</li> </ul>	<p>Handouts provided.</p> <p>Handout provided.</p> <p>No handout given.</p> <p>Handout provided.</p>	<p>Gomez went over the myths and facts handout and encouraged individuals to contact their representatives.</p> <p>Budget in good standing.</p> <p>Gomez will email the Activity Report to members for review.</p> <p>Questions were asked and answered regarding activity.</p>

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
	<ul style="list-style-type: none"> <li>• Training on Recipient Rights Polices</li> </ul>	Copies of Policies were provided.	Victor reviewed the following Recipient Rights Policies: Least Restrictive Environment, Dignity & Respect, Recipient Rights Officers Qualifications & Training, Restraint/Physical Management, Substance Use Disorder- Understanding Recipient Rights, Person-Centered Plan
<b>Public comments</b>	No public present.		None
<b>Next Meeting</b>	<b>December 10, 2025, at 9:30 am.</b>		Meeting will be held TBHS Training Center, located at 129 East Burnside Street, Caro, MI.
<b>Meeting adjournment</b>	Public meeting adjourned at 9.51 a.m.		Shelby C. adjourned meeting.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending in 3/2026.

Respectfully Submitted by:

Lisa G.