



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday, March 11, 2026
TBHS Training Center
129 East Burnside Street, Caro, MI

Committee Members Present: Shelby C., Lisa G., John H., Ken P., & Becky S.

Committee Members Absent: Justin S.

Recipient Rights Office: Victor Gomez & Cindy Mitchell

Public Present: No Public

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by Chairperson Shelby at 9:33 a.m.		
Old Business	Chairperson Shelby asked if the committee would approve the meeting minutes from December 10, 2025.	Handout provided.	Ken P. motioned and John H. supported approving the minutes from December 10, 2025.
New Business	- Committee Member Appointments - Recipient Rights Assessment Dates - Budget Report - Activity Report - Incident Report - Review of Recipient Rights Policies	Current members committee terms expire 3/31/2026. Handout provided. Handout provided. Handout provided. Copies of Policies were provided.	Gomez to request TBHS Board of Directors re-appoint all members for a 3-year term expiring 3/31/2029. Gomez provided dates of June 23-25. They will contact RRAC board chair for an interview. Budget in good standing. Remains consistent. Remains consistent. Reviewed the following policies: Comprehensive Examination; Sterilization/Abortion/Contraception; Residential Labor; Fingerprinting, Photographing,

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
	Election of Officers		Audiotaping & Use of One-Way Glass; Personal Property & Funds; Abuse & Neglect; and Appeals. Ken P. motioned and Lisa G. supported re-elect the current slate of officers as follows: Shelby C. as Chairperson; John H. as Vice-Chairperson and Lisa G. as Secretary. ~Motion Carried
Public comments	No public present.		
Meeting adjournment	Public meeting adjourned at 9:54 a.m.		Chairperson Shelby adjourned meeting.
Next Meeting	June 3, 2026, at 9:30 am.		Meeting will be held at the TBHS Training Center, located at 129 East Burnside Street, Caro, MI.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending in 3/31/2026.

Respectfully Submitted by:

Lisa G.