



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES**

Wednesday, June 3, 2026
TBHS Training Center
129 East Burnside Street, Caro, MI

Committee Members Present: Shelby C., John H., Ken P., Becky S., & Justin Squires

Committee Members Absent: Lisa G.

Recipient Rights Office: Victor Gomez

Public Present: No Public

Topic	Key Discussion Points	Data Reviewed/Used	Action Steps/Responsibility
Call to Order	The RRAC meeting was called to order by Chairperson Shelby at 9:30 a.m.		
Old Business	Chairperson Shelby asked if the committee would approve the meeting minutes from March 11, 2026.	Handout provided.	Ken P. motioned and Justin S. supported approving the minutes from March 11, 2026.
New Business	- Recipient Rights Assessment - Budget Report - Activity Report - Incident Report - Review of Recipient Rights Policies	Handout provided. Handout provided. Handout provided Copies of Policies were provided.	Gomez reminded the group that the Assessment taking place June 23-25. Will provide results at the Sept. 09, 2026 meeting. Budget in good standing. Remains consistent. Remains consistent. Reviewed the following policies: Informed Consent; Medication Administration/Stop Order; Psychotropic Medications; Services Suited to Condition; Freedom of Movement; Confidentiality Disclosure of Information; Duty to Warn

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Public comments	No public present.		
Meeting adjournment	Public meeting adjourned at 9:46 a.m.		Ken P. made motion Becky S. supported adjourning the meeting. Chairperson Shelby C. adjourned meeting.
Next Meeting	September 9, 2026, at 9:30 am.		Meeting will be held at the TBHS Training Center, located at 129 East Burnside Street, Caro, MI.

NOTE: The committee shall consist of six (6) members and the membership shall be for a three (3) year term, ending in 3/31/2026.

Respectfully Submitted by: Lisa G.

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